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**Town of Ayer**

**CEMETERY COMMISSION**

**Meeting Minutes from August 28, 2023**

**Attendance:** Members Betsy Diskin, Susan Tordella-Williams and Sam Goodwin

**Also in attendance:** Dan Van Schalkwyk, DPW Director

**Call to Order:** Sam Goodwin called the meeting to order at 4:30 pm.

**Acceptance of agenda and minutes**

**Motion:** Goodwin moved and Diskin seconded a motion to accept the agenda. **Motion passed 3-0.**

**Motion:** Goodwin moved and Diskin seconded a motion to accept the May 1, 2023 meeting minutes.

**Motion passed 3-0.**

**Public Input -** No member of the public participated when asked for Public Input.

**Continued review and revision of regulations**

The Commission continued its review of the Woodlawn Cemetery bylaws as prepared by Diskin. Van Schalkwyk will offer the revised regulations through email for members to review before the next meeting. The Green Burial regulations will be considered separately.

**New Business**

The Commission discussed next steps once the regulations are finalized, including the Select Board as the officials to approve the regulations. Van Schalkwyk indicated Town Counsel will have to review the regulations before they are approved by the Select Board.

Van Schalkwyk indicated the Board of Health will have a level of responsibility in reviewing and/or approving Green Burials at the cemetery. Tordella offered to make the presentation of Green Burials to the Board of Health. Van Schalkwyk will communicate with Town Counsel to understand the process for authorizing green burials. The next meeting was scheduled for October 2, 2023, at 4:30 PM at Ayer DPW.

**Motion:** Tordella motioned and Diskin seconded it to adjourn the meeting at 6:15 p.m. **Motion passed 3-0.**

Minutes recorded and submitted by Susan Tordella-Williams, Clerk.

Minutes reviewed and approved by the Cemetery Commission on Oct. 16, 2023

Signed: \_\_\_\_\_

Susan Tordella-Williams